

**Carver Academy Elementary Title I Parent Engagement Plan**  
**Revised 05/12/2017**  
**Amarillo Independent School District**

**PART I. General Expectations**

Carver Academy Elementary agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required campus Title I Parent Engagement Plan meet the requirements of section 1118(b) of the ESEA, and include as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will notify parents of the plan in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The plan will be made available to the local community and updated annually to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A parental engagement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school's Parent Engagement Plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the district.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental engagement is spent.
- The school will build its own and the parent's capacity for strong parental engagement, in order to ensure effective involvement of parents and to support a partnership among the schools, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental engagement activities under section 1118 of the ESEA as the parents may request.
- The district and the school will be governed by the following statutory definition of parental engagement and will carry out programs, activities and procedures in accordance with this definition:

**Parental engagement** means the participation of parents in meaningful two-way communication involving student academic learning and other school activities, including ensuring—

- A. that parents are informed of school values and expectations integral in supporting their children's education;
- B. the reciprocal understanding of schools and families that support meaningful parent-school partnerships;
- C. that parents are encouraged to be actively engaged in their child's education and school;
- D. that parents are equal partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and

- E. the carrying out of other activities, such as those described in section 1118 of the ESEA.

**PART II.** Description of how Carver Academy Elementary will implement the required components of the campus Title I Parent Engagement Plan.

1. Carver Academy Elementary] will take the following actions to involve parents in the joint development of its campus Parent Engagement Plan under section 1112 of the ESEA:
  - Establish the campus Parent Engagement Advisory Council adequately represented by parents of attending children, administrators and Title I personnel. Other council members may include community members and students.
  - Annually hold a meeting to review, discuss, and revise the school's Title I Parent Engagement Plan.
    - Parents will be selected to participate in this committee at the beginning of the year via the completion of a volunteer form. Parents who filled out this form will be invited to participate. A note asking for volunteers will go home in the Take Home Tuesday folders. Phone calls and one-on-one visits with parents will also be made.
2. Carver Academy Elementary] will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - Hold committee meetings, composed of parents and school staff, to review the Campus Improvement Plan.
    - An open invitation will be made to any parent who wishes to participate. The Parent Engagement Liaison will visit with parents via phone, mail or in-person (home visit) to verify if they wish to participate.
  - Provide Title I, Part A school staff support in enhancing their School Campus Improvement Plans.
    - A scheduled meeting will occur in August with teachers regarding CIP. Teachers will receive information and training regarding the CIP. Throughout the year during a scheduled staff development meeting the improvement plan will be discussed and changes added as needed.
  - Administer the Title I campus Parent Engagement Survey designed to identify the type of support, information, and resources that parents' need included in their Campus Improvement Plan and campus Parent Engagement Plan to better support their children's education and become more involved in their school.
3. Carver Academy Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in the Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting and will encourage them to attend. These informative meetings may include, but are not limited to, the following:
  - Ice Cream Social Welcome Back and Meet Your Teacher.
  - Open House tabling for parent volunteers where information will also be provided regarding Title I.

- Invitation to Monthly Meetings.
- Parents can come to the school at any time to visit with Lynne Morris-Vivens, Social Worker/Parent Engagement, regarding their concerns.

4. Carver Academy Elementary will, in a timely manner, provide parents of participating children information about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet:

- During Open House information will be shared via handouts. Parents will be invited to Parent teacher meetings. Parents can schedule to meet with teacher before and after school and also during the teachers' planning time.

5. Carver Academy Elementary will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possibly. These may include, but are not limited to, the following:

- Suggestion may be sent or called in to Lynne Morris-Vivens or made during scheduled PI meetings.

6. Carver Academy Elementary will provide each parent an individualized student report regarding the performance of their child on the state assessment in at least math, language arts and reading by:

- Computers are available at school to assist the parents. Staff will be available to assist parents with the computer. Parents are always welcomed to come to the school and speak with someone to receive the information regarding state assessments.

7. Carver Academy Elementary will provide assistance to parents of children served by the school, as appropriate, on important topics. These may include, but are not limited to, the following:

- Reviewing and understanding the state's academic content standards.
- Reviewing and understanding the state's student academic achievement standards.
- Reviewing and understanding the state and local academic assessments including alternative assessments.
- The requirements of Title I, Part A.
- How to monitor their child's academic progress.
- How to work with educators.
- Other topics that received strong parent interest as reflected by the Title I school Parent Engagement Survey.
- Parents/teacher conferences.

8. Carver Academy Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent engagement. These may include, but are not limited to, the following:

- Library Night/Literacy Night.
- Math Night.
- Science Night.

- Discovery Center Night.
- Skyward Parent Training.
- Parent engagement programs.
- Monthly Specials Night re: Piano, Vocal/ Spanish , Art, PE.
- 5<sup>th</sup> grade Parent Biome Meetings.

9. Carver Academy Elementary will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools. These efforts may include, but are not limited to, the following:

- Parent Involvement Support Team Training

10. Carver Academy Elementary will, to the extent feasible and appropriate, coordinate and integrate TI parental engagement programs and activities with public preschool and other similar programs (e.g., Head Start, Parents as Teachers, etc.) that encourage and support parents in more fully participating in the education of their children. These efforts may include, but are not limited to, the following:

- Carver Academy Elementary does not have Pre-K or Kindergarten however Carver Early Childhood Academy does have new campus orientation for new parents of preschool programs. Parents can also turn to Carver Academy Elementary website for information regarding the campus.

11. Carver Academy Elementary will take the following actions to ensure that information related to the school, parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. These may include, but are not limited to, the following:

- At this time we do not have language concerns. Interpreters will be available as needed. We do have parents or grandparents who may have limited skills regarding reading. These parents are assisted by Lynne Morris-Vivens (e.g., with completing paper work). Information is also communicated via phone calls, notes/newsletters and home visits.

### **PART III. Discretionary Components of the Carver Academy Elementary Title I Parent Engagement Plan**

Carver Academy Elementary may provide discretionary activities that build parents' capacity for engagement in Title I schools and the school system to support their children's academic achievement; these may include, but are not limited to, the following:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Paying reasonable and necessary expenses associated with parental engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

- Training parents to enhance the engagement of other parents.
- Arranging school meetings at various times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend those conferences at school in order to maximize parental engagement and participation in their children's education.
- Adopting and implementing model approaches aimed at improving parent engagement.
- Establishing a campus Parent Engagement Advisory Council to provide advice on all matters related to parental engagement in Title I, Part A programs.
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental engagement activities.
- Providing other reasonable support for parental engagement activities under section 1118 as parents may request.

#### **PART IV. Adoption**

Carver Academy Elementary Title I Parent Engagement Plan has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs, as evidenced by:

Parent Engagement Plan Meeting – 05/12/2017

Present: Lynne Morris-Vivens School Social Worker/Parent Engagement; Chris and Mandy Castilow (parents), April Garcia (parent), Dora Villalobos, and Wilhemina Living (grandparent).  
(Meeting Minutes Attached)

This plan was adopted by Amarillo Independent School District on 08/01/17 and will be in effect for the period of the 2017-18 academic year. The school will distribute this plan to all parents of participating Title I, Part A children on or before September 29, 2017 through the following avenues and in the following languages:

- This Information will be available to parents at Open House, scheduled for September.
- Information will also be available to parents on the school website in English and Spanish.

Carver Academy Elementary, Melody Fox, Principal

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Dr. Zuleyma Carruba-Rogel, AISD Parent & Community Engagement Coordinator

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